



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No: NLUJAA/ADMIN/F/REP/2016-17/1230

Date: 08-10-2020

NOTICE INVITING QUOTATIONS

Sealed quotations affixing Court fee stamp of Rs.8.25 (non-refundable) are invited from reputed firms/suppliers for supply and installation of 03 (three) nos. of Air Conditioners for use in the National Law University and Judicial Academy, Assam:

Sl. No.	Particular/Item	Specification
	1.5 TON SPLIT AIR CONDITIONERS WITH STABILIZER	<ul style="list-style-type: none">• Brand Carrier, Voltas, Bluestar etc.• 4-star energy rating• Inverter AC• Warranty: 1-year manufacture warranty; 10 years on compressor with gas charging; 5 Years warranty on PCB• Stabilizer Free Operation• Auto clean• Low Gas Detection• Refrigerant gas: R32

Terms and Conditions:-

1. Bidder should be an authorised dealer / supplier of the product.
2. The Quotationer/Tenderer would have to deposit Earnest money of **Rs. 5000/-** in the form of Demand Draft favouring Registrar, National Law University and Judicial Academy, Assam. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as a Security Deposit till completion of successful delivery and installation of the items.
3. The bidder should have an Annual Turnover of at least Rs. 20,00,000/- (Rupees Twenty Lakhs only) in each of the last 3 (three) Financial Years.
4. The item to be supplied shall be delivered and installed in good working condition.
5. All equipment should have at least 1 (one) year onsite warranty with free servicing.
6. Payment: 100% on delivery and on submission of installation certificate.
7. The sealed envelope should be duly marked as "Quotation for Supply Air Conditioners" containing 2 (two) more envelopes for Technical Bid and Price Bid. The Technical Bid should contain the following documents:
 - a) EMD amounting to **Rs. 5000/-** in the form of Bank Demand Draft from any nationalised bank in favour of the Registrar National Law University and Judicial Academy, Assam payable at Amingaon;
 - b) Copy of Proof of Company/ Firm/ Dealer Registration Certificate;
 - c) Copy of Organization's PAN Card;
 - d) Copy of GST Registration Certificate;
 - e) Copy of up-to date Trade License;
 - f) Copy of Last 3 (three) years' Income Tax Return Certificate;
 - g) Copy of Last 3 (three) years' Annual Turnover and Balance Sheet- certified by CA;
 - h) Performance Certificate of similar equipment for last 3 (three) years along with order copies;
 - i) Seal and signed copy of the Notice Inviting Quotation as acceptance of the Terms and Conditions mentioned therein;
 - j) Product Catalogue.

Contd. P/2



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8. The Price Bid should contain only the price quotation of all the aforesaid items inclusive of all taxes/GST and other charges i.e. Testing and Installation of equipment, delivery charge, accessories (starter switch, etc.), wiring, etc. NLUJA, Assam will not be liable to pay for any other expenses related to installation of the product unless otherwise mentioned in the price bid.
9. Bidder should submit the Manufacturer Authorisation Form (MAF) of the quoted item duly signed by the authorised signatory of the Original Equipment Manufacturer(OEM).
10. The rate quoted by Bidder will be valid for the rest of the Financial Year 2020-21 i.e. till 31st March, 2021.
11. NLUJA, Assam reserves the right to issue purchase order for one or more/ higher quantity against any item as required during the period of validity.
12. The sealed envelope should be addressed to the Registrar National Law University and Judicial Academy, Assam, Hajo Road, Amingaon, Guwahati-781031. Conditional tenders are liable to be rejected.
13. The decision of the NLUJA, Assam in all respect shall be final and binding on all.
14. The place of delivery and installation of equipment will be Admin. Building of NLUJA, Assam at Amingaon.
15. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or supply of sub-standard poor quality material, NLUJA, Assam reserves the right to terminate the supply order with/without giving prior intimation to the supplier.
16. The sealed quotations should reach the undersigned on or before **1:00 P.M.** of **21st October, 2020** & no quotation/ tender will be received thereafter. Tender box will be opened on the same day at **2:30 PM**. The Quotationer/Tenderer or their authorized agents may remain present at the time of opening of the quotations/tenders.
17. Maximum period for delivery and installation of item from the date of issuance of purchase order is 15 Days.



Registrar

Memo No: NLUJAA/ADMIN/F/REP/2016-17/1231-1235

Date: 08-10-2020

Copy to:

1. DIPRO, Kamrup for information and necessary publicity through FLS and newspaper.
2. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor.
3. System Administrator, NLUJAA with a request to upload in the University website.
4. Notice Board
5. Office File



Registrar

(To be printed on official letterhead of bidder)

PRICE BID FOR AIR CONDITIONER

Sl. No.	Item	Unit	Price in INR	GST (%)	Price in INR (with GST)
1	1.5 TON SPLIT AIR CONDITIONERS	Per pc.			
2	STABLIZER	Per pc.			
Total Amount including GST Rs.					

Total Amount in Word:

(Note: Please refer to the item specification in the Notice Inviting Quotation)

I/We accept all the general terms and conditions stated above.

Date:

Signature of the bidder with seal

Place: